

Area	What are we doing?	Who's going to do it?	By When	Why are we doing it?	Number of EHAT's
General	Update on a monthly basis	All EHC	End of the month	To Put a plan in place of the three strands.	Every Month
Employment and Education	Research which Job Centres serve West Families.	Lisa, Ashiya and Joanne	30th November	To find which Job Centres we should be based in and to support Families already identified.	Attending Westfield House Eastbrook court Aldermanbury House and Kingsgate on 4 week rota with other areas. 1 EHAT
Employment and Education	To continue supporting schools through Drop in Sessions.	Lisa, Ashiya and Joanne	On Going	To build up further links with our schools. EHC's are more visible to parents/carers so are more likely to ask for support.	EHCs to continue drop in sessions with some of their schools. EHCs to continue with school drop ins next month. EHCs to target amber and red schools and prioritise these. EHCs to attend coffee mornings where possible as a meet and greet type sessions with parents. Lisa is focusing on school low attendees AC 3 LB JB

Employment and Education	To work with West Attendance Officer on two Pilot schools.	Ashiya	Meeting arranged for 28th September .	To support schools with the Early Help Level two process prior to the legal route.	AC has attended several meetings with the attendance team and currently working through the persistently absent students at Belle Vue Girls in order to offer EH support to identified families. Belle Vue have only one attendance officer to deal with all the PA students AC to arrange meeting with the head due to been slow progress made via the attendance officer.
Employment and Education	Attend new attendance Strategy Session	Ashiya	2nd December	To gain an understanding of the new strategy and to increase EHAT's	Another session as been arranged by John Lees for EHC's to discuss the Early Help Process with a number of schools across the Bradford District.
Employment and Education	Arrange meetings with attendance officers in school.	Lisa, Ashiya and Joanne	November	Target Families with low school attendance and support with EHAT's	AC and JB have contacted a few schools to discuss the new attendance policy's due to come in next year and to evidence that they have tried the Early Help Assessment/family plan first before prosecution route. EHCs to continue to email all schools

					completing drop ins and target lower level attendance issues.
Education	School Engagement	EHC's	On Going	Email communication with schools, quality assurance of EHAT's Ongoing everyday telephone support/advice to schools.	AC LB JB
Health	Meet with Social Prescribers	Ashiya, Lisa and Joanne	30th November	To inform the SP of the services we offer and how we can work in partnership	JB to make links with Rehanna Tabassum SP
Health	To make contact with other GP surgeries within Bradford West besides Kensington.	Ashiya and Lisa	30th November	To provide a support service to identify patients and complete EHAT's	Lisa Ashiya attended G.P. practice meeting Lisa to start drop in sessions at Dr Muggles surgery email sent to practice manager with dates available awaiting answer. AC has chased up the sessions with the practice manager via email and awaiting a response. To chase this up. Still no response from Kensington despite sending several email and attempted phone calls. EHC's to arrange meeting with SP asap and change

					focus from GP's to SP.
Health	To continue supporting our level 2 Health Visitors	Ashiya, Lisa and Joanne	On Going	To provide support including FAW input to complete EHAT's	EHCs are in regular contact with HV's. Continue to offer support to the new HV who are completing EHAT's slowly. Had meeting with student HV at Farcliffe 9/11/22
Community	To continue offering support with identifying families whom attend churches in West	Joanne (the church goer)	On Going	To identify families whom need the support through a EHAT	JB attends St Martins however looks like EHAT's are slowing down so this will probably now be every 2 weeks. New Church every week and this will continue for next month. EHATs gained for October was 3
Community	To continue offering support with identifying families whom attend Nurseries in West. To link in also with our Access and Take-Up team	Joanne, Lisa and Ashiya	On Going	To offer support for families whom don't make use of the 2,3 and 4 year offer. To also provide support in helping with EHAT's	EHCs are in regular contact with their nurseries and offer support if needed.
Community	To work with our local Mosque Leaders.	Joanne	30 th November	To identify families whom are reluctant to ask for support. Then to help with completing EHAT's	JB to Visit the Faith Centre on the 14 th November to look at offering Early Help support to families who attend the Mosque.

Community	To continue working with Refugee Action as and when needed	Joanne/Lisa	30th November	To support with families who need support through an EHAT	Mariam to continue to ask for support and EHC's to continue to offer help and maintain regular contact.
Community	To work with the Café West	Joanne	On Going	To continue offering identified families who need extra support through an EHAT.	JB attends Café West every Monday and this is ongoing. EHATS October 5
Community	Make links with our local councillors	Lisa and Joanne	On Going	To keep Councillors informed of our roles and what we offer to families in our areas.	JB meets regular with Nusratt and Bev two local councillors. EHC's to make links with our Toller Concilors.